DCI Community Care Grant Application

|  |
| --- |
| *Organization Information* |
| Date: Click or tap here to enter text.  DCI Employee Name: Click or tap here to enter text.  Organization Name and Address: Click or tap here to enter text.  Organization Primary Contact Person: Click or tap here to enter text.  Email and Phone Number: Click or tap here to enter text.  Website: Click or tap here to enter text.  Is this organization an IRS 501c3? Please attach a copy of the designation letter.  Yes  No  Annual organizational budget: Click or tap here to enter text.  Grant Request Amount: Click or tap here to enter text.  If approved, would someone from your team like to hand-deliver the check?  Yes  No  *(Please attach a couple of photos or video of work at the organization – especially ones including DCI employees.)* |

|  |
| --- |
| *DCI Relationship* |
| Briefly describe recent branch, personal, or family involvement with this organization: Click or tap here to enter text.  Has your DCI CARES Team funded this organization before?  Yes  No |

|  |
| --- |
| *Organization Eligibility* |
| Does this organization serve the needs of the underprivileged (poor) and/or align with one of the GROVE mission areas of evangelism, church planting, discipleship, leadership training and holistic relief/development with a communication of the Gospel?  Yes  No Click or tap here to enter text.  Is this grant to support the capital construction of buildings?  Yes  No  Is this grant for a sponsorship, ad, or fundraising event?  Yes  No  Is this grant for a program that would provide benefit to an employee or their family?  Yes  No  Has this organization already received DCI funding for the current year?  Yes  No |

**DCI CARES Grant Giving Guide**

**Objective**: A spirit of serving others is a key element of the DCI culture and we desire to encourage personal service by our team members. Through our local DCI CARES Teams, the company will provide financial support to those organizations doing good among the communities where we have branches. Where our team members and their families are engaged, the company will make financial contributions as a way to celebrate and encourage their service.

**Eligibility for DCI CARES Grants**

1. Local organizations that serve the needs of the underprivileged (poor) and/or Christian organizations that align with the GROVE mission
   1. Evangelism
   2. Church Planting
   3. Discipleship
   4. Leadership Training
   5. Holistic Relief and Development, coupled with a communication of the Gospel.
2. Organizations that do not promote or affirm a belief system that is antithetical to the basic principles of the Christian faith.
3. Direct personal involvement by a DCI team member or family
4. Grants
   1. One grant per year per organization
   2. No limit on number of organizations per branch
   3. Grant value beginning at $2,000 and increasing up to $10,000 based on the level of branch engagement.
5. Grant Levels with Corresponding Engagement Qualifications:
   1. Level 1 ($2,000): A relationship has been established by the local DCI employee champion
   2. Level 2 ($4,000): Champion has maintained contact during the previous year before grant renewal period. Branch has hosted the organization for a Lunch and Learn.
   3. Level 3 ($6,000): In the preceding year, Champion has had in-person meetings with the leader of the organization. An annual evaluation form has been completed by the organization and reviewed by the local CARES team.
   4. Level 4 ($8,000): In the preceding year, Branch employees and/or families have volunteered at least 50 hours with the organization. An annual evaluation form has been completed by the organization and reviewed by the local CARES team.
   5. Level 5 ($10,000): In the preceding year, Branch employees and/or families have volunteered at least 100 hours with the organization. Share the story with the GROVE Project Review Committee in preferred format. An annual evaluation form has been completed by the organization and reviewed by the local CARES team.
   6. *Engagement qualifications must be met each preceding year in order to move up to or maintain a giving level.*
   7. *All grant requests will start at level one ($2,000). Consecutive years may be based on the engagement qualification met in the preceding year.*
6. Exclusions
   1. Capital campaigns for the construction of buildings
   2. Sponsorships, ads and fundraising events
   3. Programs that primarily benefit a DCI employee or family member
   4. Political activity, environmental or animal rights groups, sports teams, school programs or general church support
7. Process
   1. Connect with a local organization. This includes some level of personal engagement.
   2. Complete the DCI Community Care Grant Application (one page)
   3. Endorsed by the local DCI CARES Team
   4. Submitted to Director of Ministry Operations (Hannah Knight)
   5. Funds sent via Donor Advised Fund either directly to the organization, or to the Champion to hand deliver. If the check is hand-delivered, please make sure to take a photo and email it to [mwilliamson@teamdci.com](mailto:mwilliamson@teamdci.com) and hknight@teamdci.com.