Kingdom Company Cares Team ‘Lunch + Learns’ Guidelines

* If a Cares team has a local organization they are partnering with, they are encouraged to host representatives from that organization to share what they are doing in the community with our local Teams
* This needs to be initiated by the “Champion” for the organization, and they should serve as host the day of the luncheon. The Champion is an employee of one of the Kingdom Companies(KC).
* In places where we have multiple teams or multiple Kingdom Companies, effort should be made to include the wider family
	+ This will be a best practice to host the organization together so that we can be wise with resources and respectful of the organization’s time.
* Basic Principles:
	+ Champion for the organization should serve as host
	+ Organization must be local to the Branch, serving the local community
	+ An organization can be hosted once per year
	+ Cost: at or below $13/person
	+ Invitation sent out for headcount
	+ Attendees should prepare to come and stay for the event – not a come-and-go event
* Structure:
	+ Champion introduces the organization and their personal involvement
	+ Organization gives 15-20 minute overview of how they are serving the local community and how KC employees can be involved.
	+ Allow time at the end for Q+A